

Appendix A
Position/Grade Analysis by Department
City of Eufaula Personnel Project

DEPT	POSITION	GRADE
ADM/1	Executive Assistant to the Mayor	14
FD/1	Fire /Rescue Chief	26
FD/2	Fire Captain	21
FD/3	Fire Lieutenant - EMS	19
FD/4	Fire Lieutenant - Training	19
FD/5	Fire Lieutenant - Inspections	19
FD/6	Fire Lieutenant	19
FD/7	Firefighter/Paramedic	17
FD/8	Fire Driver Engineer	17
FD/9	Firefighter/EMT	15
FD/10	Fire /Rescue Billing Technician	12
FD/11	Paramedic	17
FIN/1	City Clerk/Treasurer/CFO	25
FIN/2	Accounting Manager	22
FIN/3	Accounting Specialist	14
FIN/4	Business License Specialist	14
FIN/5	Revenue Compliance Specialist	14
FIN/6	Executive Assistant to the City Clerk	14
FIN/7	Mainstreet Director	16
HOR/1	City Horticulturist/Urban Forester	22
HOR/2	Lead Groundskeeper	12
HOR/3	Senior Groundskeeper	10
HOR/4	Groundskeeper	9
HOR/5	Administrative Receptionist	7
HR/1	Human Resources Manager	22
HR/2	Administrative Receptionist	7
LIB/1	Library Director	23
LIB/2	Reference Librarian	12 ¹
LIB/3	Adult Services Librarian	12 ¹
LIB/4	Technical Processing Librarian	12 ¹
LIB/5	Circulation Librarian	12 ¹
LIB/6	Administrative Assistant	12

¹ Place at grade 17 if in possession of a Master of Library Science from an ALA-accredited university.

DEPT	POSITION	GRADE
LIB/7	Assistant Circulation Librarian	10
LIB/8	Library Assistant	9
MC/1	Municipal Court Clerk and Magistrate	19
MC/2	Court Magistrate	12 ²
PBI/1	Planning & Building Inspections Director	24
PBI/2	Chief Building Inspector	19
PBI/3	Building Inspector	16
PBI/4	Maintenance Mechanic	14
PBI/5	Administrative Assistant	12
PD/1	Police Chief	26
PD/2	Police Captain – Patrol	23
PD/3	Police Lieutenant	21
PD/4	Police Sergeant	19
PD/5	Detective	16
PD/6	Police Corporal	16
PD/7	Communications Manager	17
PD/8	Police Officer	15 ³
PD/9	Communications Shift Supervisor	14
PD/10	Animal Control Supervisor	14
PD/11	Communications Officer	12
PD/12	Administrative Assistant	12
PD/13	Corrections Officer	10
PD/14	Animal Control Officer	10
PD/15	Records Technician	10
PD/16	City Courier	7
PD/17	Police Captain – Administration	23
PR/1	Parks and Recreation Director	25
PR/2	Community Center Supervisor	17
PR/3	Recreation Building Maintenance Specialist	16
PR/4	Athletic Coordinator	16
PR/5	Parks Maintenance Supervisor	16
PR/6	Aquatics Supervisor	16
PR/7	Office Manager	12
PR/8	Athletic Assistant	12
PR/9	Lead Parks Maintenance Worker	11
PR/10	Parks Maintenance Worker	9

² May be designated Senior and placed at grade 14.

³ May be designated Senior Police Officer and placed at grade 16.

DEPT	POSITION	GRADE
PR/11	Building Service Worker	7
PR/12	Recreation Assistant	7
PW/1	Public Works Director	25
PW/2	Assistant Public Works Director	21
PW/3	Recycling and Sanitation Supervisor	17
PW/4	Construction Supervisor	16
PW/5	Shop Supervisor	16
PW/6	Mechanic	14
PW/7	Equipment Operator III	14
PW/8	Administrative Assistant	12
PW/9	Litter Control Officer	12
PW/10	Equipment Operator II	12 ⁴
PW/11	Equipment Operator I	10
SC/1	Senior Center Director	17
SC/2	Senior Center Assistant	10
SC/3	Senior Center Driver	9
SC/4	Nutrition Aide	7
SC/5	Building Service Worker	7
SC/6	Nutrition Supervisor	10
TR/1	Transit Manager	16
TR/2	Administrative Secretary and Dispatcher	10
TR/3	Transit Driver	9

⁴ Place at grade 13 with possession of CDL Class A.